

## DOCUMENT DATA CODE (DDC) DEFINITIONS

June 24, 2005

- AD Addendum.** Specifically identified addition to a basic document.
- AI \*\* Altered Item.** An existing item under the control of another design activity or defined by a nationally recognized standardization document that is subject to alteration to meet the design requirements.
- AL \*\* Application List.**
- AM Amendment.** Specifically identified addition to a basic document.
- AP Appendix.** Specifically identified addition to a basic document.
- CB Change Notice.** A change to a basic document that *may not* be incorporated in the next higher revision; has the potential of applying to more than one revision of the basic document. Includes Boeing Process Specifications (PSDs).
- CC Catch All.** A *second* code for reference (RE) documents - for use in identifying document types not otherwise identified in this list.
- CL Classification List.**
- CN \* Change Notice.** A change to a basic document that will be incorporated in the next higher revision. Includes Change Notice, Notice of Revision, Engineering Change Proposal, Engineering Order, Revision Notice, Change Order and Engineering Revision. A revision authorization which describes the changes to be made to the drawing in detail and is issued by the activity having the authority to revise the drawing.
- DD Detailed Drawing.** A drawing describing one or more items/parts with all pertinent details. Used also to identify detailed assembly, wiring diagram, tabulated list, schematic, data sheets, Loft Data, and *images* of artwork masters, stable base drawings, and mylars.
- DL \*\* Data List.** A tabulation of all engineering drawings, associated lists, specifications, standards, QAPs, and all other documents pertaining to the item for which the DL is prepared.
- DM Digitized Mylar.** Document that has been digitally scanned into a raster file from an actual stable-based film or mylar; that through processing, can be taken back to a film and retain its unique characteristics.
- EL \*\* Inspection Equipment List.**
- GF Gerber File.** Several standardized file format types containing information (hole size, shape, position, conductor path, etc.) vital to the fabrication of printed circuit boards.
- GL \*\* Gauge List.**
- IL \*\* Index List.** A tabulation of DLs and subordinate ILs pertaining to the item to which the IL applies.

**IR IRPOD.** Individual Repair Parts Ordering Data (IRPOD). Information generated at the DSC and included in Production Standard, Form 6.

**LE Exception List.** A tabulation of exceptions or changes to the item to which the LE applies.

**ML \*\* Material List.** Includes Bill of Materials, List of Materials, or Materials Bulletin.

**MP \*\* Master Pattern.** A document that shows the dimensional limits or grid locations applicable to any or all parts of a printed board (rigid or flexible) including the arrangement of conductive and nonconductive patterns or elements, size, type, and location of holes; and any other information necessary to describe the product to be fabricated.

**MY Mylar.** A stable base/artwork master/master pattern drawing in mylar media, which is stored off-line.

**NL \* Notes List.** Reference to another document for the purpose of specifying requirements or clarifying the interpretation.

**NT Change Notice.** A change notice that applies to documents other than a basic drawing, specification, or standard.

**PD \* Purchase Description.**

**PL \*\* Parts List.** A tabulation of all parts and bulk materials required to manufacture an item to which the list applies.

**PP \* Procurement Package.** Army documents that list all parts and materials required to manufacture an item. May contain exception or source information, testing requirements, special instructions, etc.

**PS \* Packaging Data Sheet.** Includes packaging contents and specifications.

**QA Quality Assurance Data.** Documents that establish, create, or document quality requirements, provisions, procedures, criteria, inspections, etc. necessary to assure item conformance, design, manufacturing, testing, acceptance, and/or approval. Includes Quality Assurance Provisions (QAP), Supplemental Quality Assurance Provisions (SQAP), Quality Assurance Requirements (QAR), Quality Specifications and Quality Standards, and Test Procedures, Test Data, Test Requirements, and Test Specifications.

**RE Reference Material.** Any document types not otherwise identified in this list. Used also to identify cutsheets, requests for engineering information (REI), conversion tables, operating instructions, source qualification documents, catalog sheets, technical manuals, manufacturer catalogs, inspection planning documents, etc.

**RL \*\* Running List.**

**SC \* Source Control.** Meets all of the requirements as stated in ASME Y14.24M per the approval date of the drawing.

**SD 3D Model/STEP Data.** Standard for the Exchange of Product Model Data. Represents a complete, unambiguous, neutral, computer-interpretable definition of the physical and functional characteristics of a product. File is created in the specific application for the type of part represented and can be directly imported into most CAD software packages.

- SI    \*\* Selected Item.** An existing item under the control of another design activity or defined by a nationally recognized standardization document, that is subject to refined acceptance criteria such as fit, tolerance, performance, or reliability to meet design requirements.
- SL    \* Specification List.**
- SS    \* Specification.** Prepared specifically to support acquisition which clearly and accurately describes essential technical requirements for purchasing materiel. Procedures necessary to determine that the requirements for the materiel covered by the specification have been met are also included.
- ST    \* Standard.** Document developed by the Government or private sector association, organization, or technical society which plans, develops, establishes or coordinates standards, specifications, handbooks, or similar documents for the purpose of standardizing items, materials, processes, or procedures.
- SU    Supplement.** Specifically identified revision/addition to a basic document.
- TT    Truth Tables.** Used with Read Only Memory or Programmable Read Only Memory (ROM/PROM) items.
- UA    Unapproved.** Document lacks approving signature/initials/symbol and date in the basic release approval block or the applicable revision block to assure that responsible individuals have reviewed the document and its content to attest to its conformance to applicable requirements and contract provisions.
- VC    \* Vendor Item Control.** Meets all of the requirements of ASME Y14.24M per the approval date of the drawing. Supersedes Specification Control (PC).
- VL    Vendor List.** List of vendors, sources, products, approvals, etc. Includes source list, quality list, quality product list, Qualified Products List (QPL), Procurement Approval List, Army Source of Supply (SS document).
- WL    \*\* Wiring List.**

\* Indicates that type, name or style of drawing will normally be reflected in or around the title block.

\*\* Indicates DDC definition established by ASME Y14.24M, Y14.100, or Military Standard 804. Additionally indicates that type, name or style of drawing will normally be reflected in or around the title block.